**ILEE travel grant – application form**

**1. Candidate**

**Surname**:

**Name**:

**Email**:

**Affiliation** (department, laboratory or service):

**Position** (PhD-student, PostDoc, …):

**Supervisor**:

**2. Description of the journey**

|  |  |
| --- | --- |
| Type of journey - Title of the congress *OR*Laboratory of the research institute; Name of the contact person/supervisor*OR*Field trip | *If applicable include URL*  |
| Where? |  |
| When?  | *From - to* |
| Type of presentation | *oral - poster* |
| Title of the presentation\* |  |

\*Please submit your abstract as supplement; add an illustration/photograph/…
\*Please add the confirmation of acceptance (copy of email etc.)

**3. Scientific justification for the travel**

*What is your special interest to visit this laboratory/research group/do this kind of fieldwork/participate at this congress?*

**4. Estimation of costs**

|  |  |
| --- | --- |
| Registration fee |  |
| Travel expenses |  |
| Accommodation |  |
| Amount requested from ILEE\* |  |

*\*Note that financial support is limited to 500 € for trips within and 1.000 € outside Europe – members affiliated to ILEE at 50% receive half the amount*

**5. Other funding options applied for**

|  |  |  |
| --- | --- | --- |
| **Organisation**  | **Requested amount** | **Status of the request** |
| E.g. FNRS |  | *pending / accepted / refused* |
| … |  |  |
| … |  |  |

|  |  |
| --- | --- |
| **CANDIDATE:**Date & signature |  |
| **SUPERVISOR:**Date & signature |  |